

**COMMISSIONERS' MEETING
MINUTES**

12/06/17

The December 6, 2017 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor, York, PA, 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:01 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Glenn Smith, Controller Robb Green, Treasurer Barb Bair, and Executive Assistant Darnell Ort present.

A. Opening Ceremony

Veteran Paul Hershey led the Pledge of Allegiance.

Retired Father Carl Tancredi led the invocation.

2. PERIOD OF PUBLIC COMMENT

Patti Hankins, Co-Chair of Stop Transource in Pennsylvania and Maryland, thanked the Commissioners on their support of their opposition to the installation of high powered transmission lines through privately owned York County farmland. Patti will keep the Commissioners informed as the group moves forward in their opposition to the unneeded and unwanted Project.

Wade Gobrecht of the Planning Commission met with Transource to discuss this Project and provided them with some data, mapping and shared concerns. The Planning Commission expressed concerns about running new power lines through that area. This area is seen as not developing, where in fact, it's developing as an agricultural community. The Planning Commission opposed this Project, unless it follows the existing right of way and plan to file with the Public Utility Commission.

Patty McCandless, Director, York County Ag Preserve Board thanked the Commissioners' on behalf of all the farmers and numerous others for learning about the Transource Project. York County Ag Reserve Board opposes the Project and using the farmland, as well as a potential financial loss to the agriculture industry.

3. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through G, as listed below:

- B. Minutes from December 6, 2017 Commissioners' Meeting, as submitted.
- C. Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and **RC and KC, York, PA**, adoptive parents, for adoption assistance of \$27.00 per day for

CRC fka CDMM, minor child, until the child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$2,000.00.

- D. Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and **RC and KC, York, PA**, adoptive parent, for adoption assistance at \$27.00 per day for CDC-M fka CDM, Jr., minor child, until the child reaches the age of 21 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$2,000.00.
- E. Unlicensed Host Home Subsidy Agreement between the County of York on behalf of York County Office of Children, Youth and Families and the Caregiver. This agreement authorizes subsidy payments to the Host until the child reaches the age of 21 years or chooses to leave care effective the date listed.

Caregiver	Youth	Host Rate	Effective
HY and SY, Spring Grove, PA	JH	\$27.00/day	October 25, 2017
GS and LS, Red Lion, PA	RAM	\$27.00/day	September 5, 2017

- F. Unlicensed Host Home Subsidy Agreement Termination between the County of York on behalf of York County Office of Children, Youth and Families and the following hosts of the youth, discontinues the subsidy payments listed below, to the Hosts, as they are no longer providing any form of financial support to the Youth:

Host	Youth	Subsidy Payments	Effective
GS and LS, Red Lion, PA	RAM	\$27.00/day	June 29, 2017
BS and MS, Spring Grove, PA	JH	\$27.00/day	October 25, 2017

- G. **2017 Budget Line Adjustments**, as submitted by the Controller's Office, for the week of December 6, 2017.

- H. Solicitor's Report, as submitted.

4. BUDGET

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt the 2018 York County Budget, which includes 5.8 mills of real estate tax with up to .10 mill of the tax dedicated to the York County Library System subject to a maximum contribution in the amount of \$2,400,000.

General Fund Budget	\$ 249,656,750
Proprietary Funds Budget	\$ 52,838,668
Special Revenue Funds Budget	\$ 242,386,968

Fiduciary Funds Budget	\$ 48,967,000
Liquid Fuels Tax Fund Budget	\$ 6,855,000
	<u>\$ 600,704,386</u>

5. APPOINTMENTS

- A. Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Sharon Dorn to the York County Rail Trail Authority of the County of York, for a five year term, effective November 1, 2017 through November 1, 2022.
- B. Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Sue DeStephano, Springettsbury Township and Travis Gentzler, West Manchester Township to the General Authority of Southcentral Pennsylvania for five year terms, effective January 1, 2018 through December 31, 2022.
- C. Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to re-appoint the following individuals to the York County Industrial Development Authority for the terms as indicated below:

David Brinton, New Cumberland – January 1, 2018 through December 31, 2019
Oliver Hoar, Hanover – January 1, 2018 through December 31, 2019
Eugene Dragonosky, Dover Township – January 1, 2018 through December 31, 2020
- D. Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Constance Wolf, Spring Garden Township, to the York County Industrial Development Authority for a three year term, effective January 2, 2018 through December 31, 2020.
- E. Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Sue DeStephano, Springettsbury Township to fill a vacancy on the York County Hospital Authority for a term, effective December 2, 2017 through December 31, 2022.
- F. Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to re-appoint Travis Gentzler, West Manchester Township, to the York County Hospital Authority, for a five year term, effective January 1, 2018 through December 31, 2022.
- G. Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Philip W. Briddell, York Township, to the Redevelopment Authority of the County of York, for a four year term, effective January 1, 2018 through January 1, 2022.

2. CREATION

A. Land Bank Authority and a blight committee

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the Solicitor to proceed with the creation of a Land Bank Authority and a blight committee, as well as the preparation and advertisement of a demolition fund ordinance..

3. RATIFY

A. 1st Quarter 2017-2018 Report of Expenditures and Revenues

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to ratify the approval of the 1st Quarter 2017-2018 Report of Expenditures and Revenues, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Human Services, Office of Children, Youth and Families, in the amount of \$11,991,008.

4. AGREEMENTS

A. Global Tel*Link (GTL), Corp., Reston, VA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement Seventh Amendment between the County of York, on behalf of the York County Prison and Global Tel*Link (GTL), Corp., Reston, VA, extending the term of the agreement and additional three (3) years, effective November 17, 2017 through November 16, 2020, to provide inmate calling services and maintenance. The significant changes are as follows:

Term – Extend the phone contract for 3 years from contract execution
Calling Rates – Reduce the local and instate calling rates from \$0.25 per minute to \$0.19 per minute while maintaining the same convenience fees that are in place now.

B. KOVA Corp., Manahawking, NJ

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and

unanimously carried to approve a maintenance agreement between the County of York, and KOVA Corp., Manahawkin, NJ, to maintain the Audiolog Recording System, parts of which are housed at both the Emergency Services Center, and the long term 911 back up facility for a total cost of \$72,613.00.

C. Lobar Associates, Dillsburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an agreement between the County of York, on behalf of the Facilities Management Office, and Lobar Associates, Dillsburg, PA, to convert hearing room space to office space at the York County Judicial Center at a cost not to exceed \$32,943.63 under the KPN ezIQC program.

D. CenturyLink Sales Solutions, Inc., Mansfield, OH

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a maintenance agreement between the County of York, on behalf of the 911 Communications Department, and CenturyLink Sales Solutions, Inc., of Mansfield, OH, to maintain the 911 Vesta Telephone System at a total cost of \$189,477.49.

E. Department of Human Services, Office of Long-Term Living (DHS-OLTL), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an Intergovernmental Transfer Agreement between the County of York, on behalf of the York County Pleasant Acres Nursing and Rehabilitation Center (PAN&RC), and the Pennsylvania Department of Human Services, Office of Long-Term Living (DHS-OLTL), Harrisburg, PA, for the transfer of funds in the amount of \$7,328,826 to DHS-OLTL in order to provide the non-federal share of Medical Assistance payments to county nursing facilities.

5. RESOLUTIONS

A. Resolutions 2017-24, 2017-25, 2017-26, 2017-27, 2017-28, 2017-29, 2017-30, 2017-31, 2017-32, 2017-33, 2017-34, 2017-35, 2017-36, 2017-37, 2017-38 and 2017-39

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolutions 2017-24, 2017-25, 2017-26, 2017-27, 2017-28, 2017-29, 2017-30, 2017-31, 2017-32, 2017-33, 2017-34, 2017-35, 2017-36, 2017-37, 2017-38 and 2017-39 approving County of York LERTA program applications for the following properties indicated, owned and submitted by the following entities:

Resolution

Property Location

Property Owner

2017-24	46 S. Duke St., York City	Dyed Red Holdings, LLC
2017-25	1 W. Market St., York City	One West LLC, Peoples Bank
2017-26	1 W. Market St., York City	One West LLC, Forever Media
2017-27	1 W. Market St., York City	One West LLC, OWD & YPM Developmnt
2017-28	1 W. Market St., York City	One West LLC, Mifflin Press
2017-29	1 W. Market St., York City	One West LLC, Jeff Bitzer Atty
2017-30	1 W. Market St., York City	One West LLC, SEK LLC
2017-31	1 W. Market St., York City	One West LLC, Subway
2017-32	1 W. Market St., York City	One West LLC, Office Space
2017-33	43-45 W. Market St., York City	Meshuganah LLC
2017-34	Clark Avenue parking lot, York City	Meshuganah LLC
2017-35	32 W. North St. York City	32 W. North St., LLC
2017-36	Clark Avenue, York City	One West LLC, Iron Horse Restaurant
2017-37	1 W. Market St., York City	One West LLC, Center City Cellular
2017-38	56 W. Market St., York City	Market St York, LP
2017-39	305 Parkway, York City	CSP Group, LLC, Capitol Mart

B. U.S. Department of Housing and Urban Development, Washington DC., 2017 Community Development Block Grant Program and 2017 Emergency Solutions Grant Program

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a resolution on behalf of the Community Development Department of the York County Planning Commission, authorizing and directing the Commissioners to execute the subrecipient agreements for activities funded through the U.S. Department of Housing and Urban Development, Washington, D.C., 2017 Community Development Block Grant program and 2017 Emergency Solutions Grant program.

6. PURCHASES

A. Tower Services Unlimited, Inc., Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York on behalf of the Department of Fleet Management and Tower Services Unlimited, Inc., Harrisburg, PA for one 36KW Generator at a cost of \$15,950.00, purchased under PA Costars Program to be installed at Shrewsbury 911 Tower Site.

B. Metrasens, Inc.

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the purchase of 2 Cellsense plus Contraband Detection Systems from Metrasens, Inc. on behalf of the York County Prison for a total of \$24,353.36 to be paid for from the telephone revenue funds.

C. Tyler Technologies, Troy, MI

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the 911 Communications Department, and Tyler Technologies, Troy, MI, for the CrewForce Mobile application for a total cost of \$42,500.00.

D. F.W. Behler, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York on behalf of the Department of Fleet Management and F.W. Behler, York, PA, for two Fujitsu 3 Ton mini splits units at a cost of \$11,574.00 to be installed at the 911 Tower site located in West Manheim Township.

E. PremierComm, Lancaster, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a hardware purchase between the County of York, on behalf of the York County Information Services department, and PremierComm, Lancaster, PA for Nimble Storage Hardware and maintenance, for a total cost of \$77,341, under PA Costars Program.

F. PremierComm, Lancaster, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a hardware purchase between the County of York, on behalf of the York County Information Services department, and PremierComm, Lancaster, PA for Cisco Server hardware and maintenance, for a total cost of \$53,827, under PA Costars Program.

G. PremierComm, Lancaster, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a software purchase between the County of York, on behalf of the York County Information Services department, and PremierComm, Lancaster, PA for VMWare Server software and maintenance, for a total cost of \$56,810, under PA Costars Program.

H. CDW-G, Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a software purchase and software license renewal between the County of York, on behalf of the York County Information Services department, and CDW-G, Chicago, IL, for the purchase of 150 Symantec End Point Protection software and renewal of 1,050 Symantec End Point Protection software licenses renewal from 1/01/2018-12/31/2018, for a total cost of \$17,760.00.

I. George Ely Associates, Inc.

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the purchase of #fun-1493 play structure between the County of York, on behalf of York County Parks department, and George Ely Associates, Inc., for a total cost of \$17,420.00.

7. CONTRACTS

A. Atty. Jeffrey Marshall, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract of professional services between the County of York, on behalf of Domestic Relations department and Atty. Jeffrey Marshall, York, PA to provide legal services at the rate of \$75.00 per hour to Domestic Relations Section clients in accordance with the Department of Human Services, Title IV-D Cooperative Agreement, effective January 1, 2018 through December 31, 2018.

B. Lobar Associates, Dillsburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract between the County of York, on behalf of the Facilities Management department and Lobar Associates, Dillsburg, PA, to construct an additional office and add one door in the York Adams Drug and Alcohol Commission space in the lower level of the Human Services Center at a cost not to exceed \$10,561.00.

C. Penn Waste, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract between the County of York, on behalf of the Facilities Management department and Penn Waste, York, PA as the lowest responsible bidder, to provide trash and recycling services for all County facilities effective January 1, 2018 through December 31, 2018 with an option for a second year with no price increase.

D. York County Food Bank, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a contract between the County of York, on behalf of the York County Human Services department to serve as a contract administrator, and the York County Food Bank, York, PA, for the disbursement of federal commodities at the rate of 12 cents per pound, effective October 1, 2017 to September 20, 2018.

E. BCN Telecom, Inc., Morristown, NJ

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service contract amendment between the County of York, on behalf of the York County Information Services department, and BCN Telecom, Inc., Morristown, NJ, to extend the contract end date from August 26, 2018 to May 31, 2019, original terms and conditions apply.

8. REPAIRS

A. PEAKE, Arnold, MD

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve repairs for the County of York, on behalf of the 911 Communications department and PEAKE, Arnold, MD, to the mobile command vehicle satellite for a total cost of \$9,505.00.

9. TAX REFUND REGISTERS

A. Tax Refund Register 2017-32

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve tax refund register 2017-32 authorizing payment of York County real estate tax refunds totaling \$80,478.18.

B. Tax Refund Register 2017-33

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve tax refund register 2017-33 authorizing payment of York County real estate tax refunds totaling \$5,025.09.

10. CHECK REGISTERS

- A.** Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 29, 2017 totaling \$3,797,224.19.

Weekly Disbursement Totals for November 29, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,016,391.59
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	

01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	341,290.10
03	Unclaimed Money	
04	Donations	408.96
05	Controlled Substance	3,528.46
06	Human Services	
07	Children & Youth	151,893.31
08	911	10,671.41
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	123,864.65
10	YC Local Use Fee	6,371.33
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	45,828.83
25	Aging	177,934.67
28	MH-IDD	385,919.68
30/31	York/Adams HealthChoices	
30	York Reinvestment	26,886.00
31	Adams Reinvestment	
32	YAHG Joinder Gov Capitation	11.69
35	Domestic Relations	5,343.34
36	Earn-It	
40	Weatherization Liheap	8,104.00
45	Block Grant	392.00
46	Affordable Housing	656.00
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	200.46
51	Weatherization Doe	2,110.39
72	Tax Claim	
75	Retirement	1,486,651.57
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	2,765.75
Total		<u><u>3,797,224.19</u></u>

B. Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of December 6, 2017 totaling \$12,232,275.49.

Weekly Disbursement Totals for December 6, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	9,472,207.13
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	114,058.95
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	29,250.04
06	Human Services	330,250.66
07	Children & Youth	1,250,211.34
08	911	10,749.17
08	911 Act 12	
09	YC Capital Reserve	14,980.00
10	Liquid Fuels	281,785.86
10	YC Local Use Fee	73,077.00
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	32,055.00
25	Aging	1,761.02
28	MH-IDD	403,816.72
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	9,789.55
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	6,000.00
45	Block Grant	26,043.06
46	Affordable Housing	28,561.53
47	Revolving Fund	100.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	5,808.24
51	Weatherization Doe	3,224.48
72	Tax Claim	679.15
75	Retirement	41,404.33
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	96,462.26
	Total	<u>12,232,275.49</u>

11. EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no executive sessions held since the last Commissioners' meeting.

12. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Byrnes encouraged everyone to attend Christmas Magic "A Festival of Lights" at Rocky Ridge County Park.

Commissioner Byrnes thanked Brad Jacobs, Register of Wills, for his volunteer work at the Strand Capitol and to all other County employees that volunteer their time with outside organizations.

13. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 11:10 a.m.

Respectfully submitted,

Darnell Ort
Administrative Assistant